



Marshall County Emergency Management Agency

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Kim Elder, Coordinator

The Marshall County Emergency Management Commission will meet March 10, 2026 (Tuesday) at 6 p.m. at 2369 Jessup Avenue, EOC/Training Room – 3rd Floor, Marshalltown Iowa 50158 with 7 members present, 6 in person and 1 via Zoom.

Present were: Dale Thompson, Ferguson; Glenda Thompson, Ferguson Proxi; Cynthia Mansager, Melbourne; Madaleine Welton, Haverhill; Hank Penner, Liscomb; Joel Phillips, MCSO (Chair); Cathleen Atchison, Atchison Consulting; Matthew Vogeler, EMA; Kimberly Elder, EMA; Mike Ladehoff, Marshalltown; Phil Summers, MCEMSA; Evan Folk, Laurel (Zoom).

MINUTES FOR MARCH 10, 2026 LEMS MEETING:

Call to Order by Chair Phillips at 6:07 p.m.

Approval of the agenda for the March 10, 2026, meeting – Motion by Folk to approve agenda with the correction of dates in item 1 and 2 as they were in reverse order. Seconded by Marshalltown. All in favor, motion carried.

Approval of minutes for January 8, 2026, meeting – Motion by Thompson (D) to approve the minutes of the meeting. Seconded by Welton. All in favor, motion carried.

Old Business- Planning, Emergency Operations Plans (EOPs) for cities are still being worked on with the key point of contact in the EM office being Matt. No new EOPs have been submitted since January meeting. Hazard Mitigation Plan Update meetings were held today, will be tomorrow and again Thursday this week with Atchison Consulting at the EM meeting room. We are in the final stages and it is vital for all municipalities to be involved in the updates or they will not be eligible for FEMA funding for mitigation projects for the next 5 years. Atchison and Elder have been reaching out to all partners via e-mail and phone calls since October. Any questions can be directed to either Elder

or Atchison. Website is up and running www.marshallema.org is the new site and Elder asked that all commission members and their proxies go on to the site and sign up for minutes and agenda notifications as this is the new method to received the meeting information, no further e-mails with documents will be sent out after the April 2026 meeting. Any questions or concerns, or any type of suggestions for additions to the website are encouraged. New Vehicle Update – no news from the dealership on delivery date. CERT Basic Training was held Feb 21 and 22 and was the largest class to date with students from Illinois, Junior Marine Cadets, local residents, and Civil Air Patrol. Elder is excited to be assisting other agencies on the start up of their own CERT programs and also gaining more membership on Marshall County’s team. There is a cost to these CERT trainings but she feels it is very beneficial to all.

New Business - Discussion and Possible action – Support Specialist 6 month evaluation and possible pay increase. Discussion was held. Elder submitted the evaluation to the chairs on February 6, 2026. Motion by Haverhill to approve the evaluation of Matthew Vogeler and recommended increase per hour from \$20 to \$24 effective February 6, 2026. Motion seconded by Liscomb. Roll call vote: Ferguson, yes. Melbourne, yes. Haverhill, yes. Liscomb, yes. MCSO, yes. Marshalltown, yes. Laurel, yes. 7 yes, 0 no votes. Motion passed. Elder will submit all paperwork with a letter from the chair to the auditors/human resources department. Apprenticeship program – Department of Labor – Elder asked for approval of the apprenticeship program documents to be signed. Discussion on how this program has been very beneficial so far in developing the Support Specialist position. Motion to approve signature on agreement with the Department of Labor by Ferguson, seconded by Marshalltown. All in favor, motion passed. Partner meetings – Elder no updates. Ladehoff discussed the upcoming EMS taskforce recommendation meeting with the city of Marshalltown and the County on March 24th at 5:30 p.m. at the Marshalltown City Hall. Encouraging everyone to attend. RAGBRAI Committees and planning is very busy. Elder is happy with the communication and organization of the RAGBRAI planning. It is a busy job but will in the end help all partners plan and prepare for a very large event in our county. Bylaw review and possible updates - all review and made changes to the bylaws and will present at the next meeting with suggested changes. Upcoming trainings – IS 300 March 31 to April 2 will be focused on RAGBRAI planning.

Other Business – Elder and Vogeler reiterated that commission members need to appoint a proxy for the commission as it is important to have someone representing the municipalities at meetings. If a proxy is an elected official they can also vote on budgetary items.

Public Forum- No public in attendance.

Adjournment- There being no further business to come before the Commission, Thompson motioned for the adjournment of the meeting, seconded by Ladehoff. All in favor and the meeting is adjourned at 7:38 p.m.

Next meeting April 9, 2026 5:30 p.m. following 911 and Communications Commission.